



United Methodist Volunteers In Mission
Southeastern Jurisdiction Office of Coordination
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PROJECT COMMITMENT AND TEAM LEADER AGREEMENT REQUIRED PER TEAM - BY THE TEAM LEADER

Conference _____ Departure Date _____ / _____ / _____
 District _____ Return Date _____ / _____ / _____
 Local Church _____
 Country _____ Amount pledged toward Project \$ _____
 Location _____
 Project Name _____

Will this team have any medical component? Y N (please circle)

Description _____

Team Leader First _____ Middle _____ Last _____ Work Phone (____) _____
 Address _____ Home Phone (____) _____
 _____ FAX (____) _____
 _____ Email _____

- ____ Check here if you would like luggage labels for your team members.
- ____ If yes, please indicate an estimate of how many team members will be going on this trip.
- ____ Check here if you do NOT want your team listed on the UMVIM, SEJ website.
- ____ Check here if you would like to have certificates of appreciation sent to you for your team members upon return.

The following guidelines are provided to give quality leadership in keeping with the expectations from the site. Before any person considers leading a team, he or she should have served as a member of a prior team. The team leader should, where possible, make a first-hand, on-site visit to complete arrangements for the team project or else consult personally by telephone with the local hosts. One bad experience by a poorly prepared team could seriously jeopardize the entire volunteer program in another location. The team leader must assure the best in preparation and implementation. Therefore, please review the following agreement and sign below:

- I agree to respond only to a request approved by my Conference Committee.
- I agree to hold training sessions for orientation with all team members in accordance with UMVIM guidelines.
- I agree to consult with and keep my Conference UMVIM Committee as well as the SEJ UMVIM Office informed concerning this proposed team relative to location, nature of the project, trip dates, team composition, and to submit all related forms and evaluations.
- I agree to take only those missionaries who have completed and signed the official Missioner Profile/Release of Claim and who are willing to follow guidelines as provided by the Conference UMVIM Committee.

In witness whereof, I have executed this agreement at _____
 (city & state)

Team Leader's Signature _____ Date _____

Conference Coordinators Signature _____
 Date _____